

**TOWNSHIP OF LOWER  
RECREATION ADVISORY BOARD  
MEETING MINUTES**

**Date:** April 15, 2025

**Time:** 7:00 p.m.

**Location:** Lower Township Recreation Center Meeting Room

**Roll Call**

**Present:**

- Mitchell Plenn
- Jessica Donohue
- JoAnn McLaughlin
- Jeff Wunder
- Lonnie Bedell
- Robert Bonner
- Erik Collins
- Jennifer Elwell

**Absent:**

- Bruce Fournier
- Greg Douglass
- Neil Young

**Approval of Previous Month's Meeting Minutes**

**Motion:** Jeff Wunder

**Second:** Lonnie Bedell

**New Business**

**Website Update**

The board received a presentation from Brett Matthews on the new Lower

Township Recreation Department website. Brett demonstrated key site features, including:

- Public access and navigation
- Online registration for recreation department activities
- Administrative tools for disseminating information to the public and volunteer coaches
- Payment processing using debit and credit cards, integrated with Municipipay

Brett also announced that the website is scheduled to go live on **April 29, 2025**, in time for **summer camp registration**.

Discussion Points Raised by the Recreation Advisory Board:

- Exploring additional payment options such as Google Pay, PayPal, and Venmo
- Implementing a feature to send blast text messages for cancellations or scheduling changes
- Considering a built-in team management extension to eliminate additional costs for volunteer coaches
- Including links to all local youth sports programs, such as Little League and Lower Cape Hockey
- Adding a section for the Children's Assistance Fund to support registration fees and equipment needs

## **Summer Camp Update**

Progress continues on the upcoming Lower Township Recreation Department summer camp program. Key developments include:

- Hiring of two coordinators with diverse backgrounds to create an enriching camp experience
- Camp will serve 60 children entering grades 1–6
- Program will run in two four-week sessions, operating from 9:00 a.m. to 3:00 p.m.
- Optional early drop-off and late pick-up (one hour before/after camp) available for a \$10 total fee
- Additional staffing is needed, including counselors and junior counselors

Camp coordinators will present a detailed update at the next Lower Township Recreation Advisory Board meeting.

## **Bayshore Road Pickleball Courts:**

- DeBlasio and Associates are currently designing a new facility that will include six pickleball courts, complete with fencing, sidewalks, and a drainage infrastructure. The plan also includes additional on-site amenities to enhance the overall recreational experience.
- Additionally, the inclusion of bocce ball has been recommended as a complementary recreational option. This game, known for its appeal across all age groups, was highlighted as particularly suitable due to the site's close proximity to the Lower Township Senior Center.

## **Old Business**

- N/A

**Public Comment**

- No public comments received.

**Superintendent's Report**

- Report received and reviewed.

**Remarks for the Good of the Order**

- Lower Twp. Rec. Advisory Boards are proud to receive and wear their shirts with the Lower Township logo. Thank you.

**Motion to Adjourn**

**Motion:** Erik Collins

**Second:** Jeff Wunder

**Next Meeting (Tentative)**

**Date:** Tuesday, May 20, 2025